



Louisiana Conference Ministries
The United Methodist Church

Raising Up Spiritual Leaders

THANK YOU for volunteering to participate in our long-term recovery program from the disastrous floods of 2016. We appreciate your willingness to serve as the hands and feet of Christ in Louisiana.

This document will provide important information about our program and your trip to Louisiana. If you have any questions, please contact Ed Holton, Louisiana Conference Volunteer Coordinator, by phone or text at 225-363-4166 or by email at DisasterResponseVolunteers@la-umc.org.

1. **Lodging** – We can offer you lodging at one of our host churches at a cost of \$15.00 per night per person. This fee goes directly back to the host church to cover increased costs such as utilities, supplies, janitorial services, etc. Each host church has showers and sleeping space, usually in a fellowship hall or Sunday School classroom. We ask that you bring your own bedding, toiletries and towels. Most people prefer to bring an air mattress though cots may be available at some sites. Of course you are also free to make your own lodging arrangements. Most lodging is located less than 30 minutes from the worksite.
2. **Food** – Each team is responsible for their own meals. Each of our host churches has a full kitchen available for you to use if you wish to cook. For the most part restaurants in the flooded areas are now operating so it is easy to find meals if you prefer to eat out.
3. **Accident/Medical/Liability Insurance** – The Louisiana Conference requires that each team member carry accident/medical/liability insurance of at least \$25,000. Please be aware that some private health insurance policies will not cover you if you are injured while doing volunteer work. To purchase this insurance, go to <http://www.scjumc.org/mission/insurance/> and purchase one of these policies. Evidence of insurance will be required when you arrive.
4. **Building Materials** – all building materials will be provided at the job site for you. However, we request a \$100 per person materials donation to help defray some of the material cost. Youth and college teams are encouraged to make a donation for materials. While the UMCOR grant we have received is generous, it simply cannot cover the extent of the cost to rebuild and rehab the homes of the families we wish to serve.
5. **Tools** – It will be most helpful if you are able to bring your own tools. We do expect to have tools available but supplies may be limited if multiple teams are in town. A list of typical tools needed is attached.
6. **Payment of fees** - Please send both the housing funds and your materials donations at least two weeks ahead of your arrival to Dr. Debra Davis, Disaster Response Director, 527 North Boulevard, Baton Rouge, LA 70802. Be sure to mark your check: "LA-UMC, 2016 Flood Response." We prefer that you send only one check for the entire team made payable to the Louisiana Conference UMC.



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7. **Waiver of Liability, Indemnification, and Medical Release Form** – The enclosed Waiver of Liability, Indemnification, and Medical Release Form MUST be completed by EACH team member 18 years of age or older. The team leader should have a copy of this form for each person upon arrival in Louisiana. Please note this form must be notarized.
8. **Minors** – We will allow minors to work on long term recovery teams under two conditions:
 - a. If under the age of 16, but 13 years or older, one of the minor's parents must be on the team and present any time the minor is working. The enclosed Parental Consent Form must be signed by both parents and notarized.
 - b. If the minor is 16 or 17 years old, the parents do not have to be on the team but both must complete and sign the enclosed Parental Consent Form and have it notarized. In addition, there must be at least one adult for every five minors on the team.
 - c. Children under the age of 13 may not be part of a team.

We look forward to hosting you on your trip to Louisiana. God bless.

Revised October 10, 2016



PACKING AND TOOL LIST

This list is not all-inclusive but may be helpful for your planning and packing

Bedding, sheets, blankets, pillows, towels and washcloths
Air mattresses (unpadded cots are also available for your use)
Personal hygiene items
Insect repellent, sun screen, hand sanitizer etc.
First aid supplies
Old work clothing and changes of clothing for after work plus cap or hat
Heavy work shoes/boots, shower shoes
Flashlight
Water bottle/jug
Completed and signed Waivers of Liability and Medical Information forms
Food, paper goods
Ice chest and containers to transport lunches and water to your work sites

*****Some tools and supplies are available but may be limited. If your team members can bring items specific to the jobs they will be doing, they will be assured of having the tools when needed.***

Nail Aprons	Brooms and rakes
Hammers	*Disposable face masks- N95 rated
Sledge Hammer	Trash Bags
Tape Measures	Knee Pads, if needed
Drills and Bits	Pencils
Screw Guns	Mops
Screw Drivers	*Safety Goggles/ Glasses, OSHA approved
Sheetrock Screw gun	*Leather Work Gloves
Nails (all kinds)	*Latex Gloves
Levels	Duct tape
Chalk Line and Chalk	<u>PAINTING SUPPLIES</u>
Crow Bars/Wonder Bars	Paint Rollers
Speed Square	Roller Pans
Framing Square	Paint Thinner
Skill saw and extra blades	Cotton Rags
Table Saw	Masking Tape—2 inches wide
Miter Saw	Paint brushes
Hacksaw and extra blades	Levels
Keyhole Saw	Pick ax / Maul
Utility Knives and spare blades	Roofing Shovel
Floor Scrapers	<u>ELECTRICAL SUPPLIES</u>
Ladders	* Extension Cords (heavy duty 50'-100')
Reciprocating Saw	Drop lights and extra light bulbs
Cordless Drill	Screwdrivers, Cordless drills
Generator	Electric wire and black electrical tape